



CORTLAND PRODUCE EMPLOYMENT APPLICATION

POSITION APPLIED FOR _____

NAME _____

ADDRESS _____

PHONE NUMBER _____

ARE YOU ABLE AT THE TIME OF EMPLOYMENT TO SUBMIT
VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE U.S.?
(YOU WILL BE REQUIRED TO SUBMIT PROOF IF HIRED)

YES___ NO___

TYPE OF EMPLOYMENT DESIRED: FULL TIME PART TIME

ARE YOU WILLING TO WORK OVERTIME? YES___ NO___

DATE ON WHICH YOU CAN START? _____

WITHIN THE PAST TEN YEARS, HAVE YOU BEEN CONVICTED
OF A FELONY? YES___ NO___

IF YES, PLEASE EXPLAIN SO THAT INDIVIDUAL CIRCUMSTANCES
CAN BE CONSIDERED. A CRIMINAL CONVICTION WILL NOT
AUTOMATICALLY DISQUALIFY AN APPLICANT.

PLEASE LIST EDUCATION BELOW

EDUCATION	SCHOOL NAME	GRADUATE?	#OF YEARS
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HIGH SCHOOL	_____		
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TECHNICAL SCHOOL	_____		
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COLLEGE	_____		
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WORK EXPERIENCE

BEGIN WITH YOUR PRESENT OR LAST PLACE OF EMPLOYMENT

EMPLOYER

NAME	ADDRESS
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TYPE OF BUSINESS	PHONE #
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DATES EMPLOYED _____

JOB TITLE _____

SUPERVISOR'S NAME _____

MAY WE CONTACT? YES _____ NO _____

WAGES START _____ FINAL _____

REASON FOR LEAVING _____

DUTIES _____

EMPLOYER

NAME	ADDRESS
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EMPLOYER

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MAY WE CONTACT? YES _____ NO _____

WAGES START _____ FINAL _____

REASON FOR LEAVING _____

DUTIES _____

I UNDERSTAND AND AGREE THAT IF DRIVING IS A REQUIREMENT OF THE JOB FOR WHICH I AM APPLYING, MY EMPLOYMENT IS CONTINGENT ON POSSESSING AND MAINTAINING A VALID DRIVER'S LICENSE.

I CERTIFY THAT ALL OF THE INFORMATION ON THIS APPLICATION IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSIFICATION, MISREPRESENTATION, OR OMISSION OF ANY INFORMATION MAY RESULT IN DISQUALIFICATION FROM CONSIDERATION FOR EMPLOYMENT, OR, IF EMPLOYED, DISCIPLINARY ACTION, UP TO AND INCLUDING IMMEDIATE DISMISSAL.

APPLICANT SIGNATURE _____

DATE _____

CORTLAND PRODUCE IS AN EQUAL OPPORTUNITY EMPLOYER. APPLICANTS ARE CONSIDERED FOR POSITIONS WITHOUT REGARD TO RACE, RELIGION, SEX, NATIONAL ORIGIN, AGE, DISABILITY OR ANY OTHER CONSIDERATION MADE UNLAWFUL BY APPLICABLE FEDERAL, STATE, OR LOCAL LAWS.

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